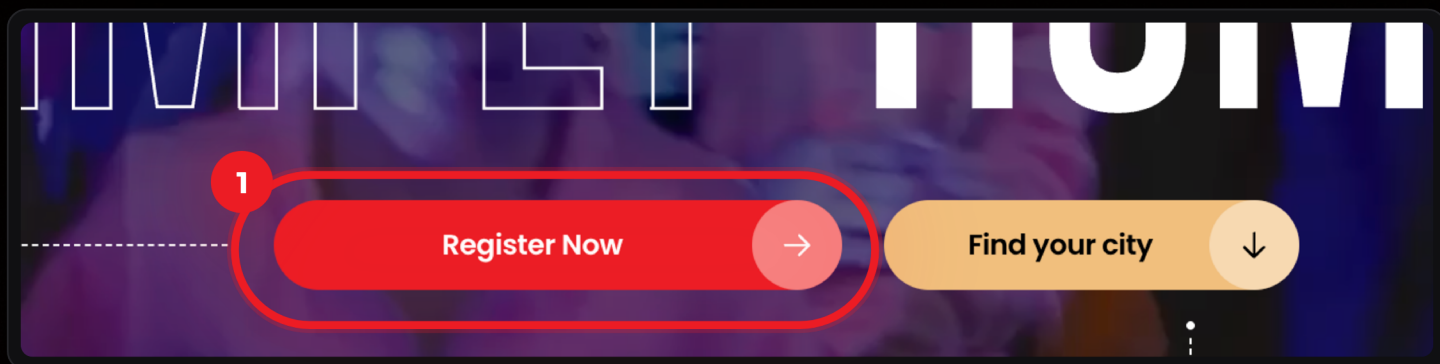


HOW TO UPDATE SONG TITLES

Use this method to update song titles **only once your registration is closed**.

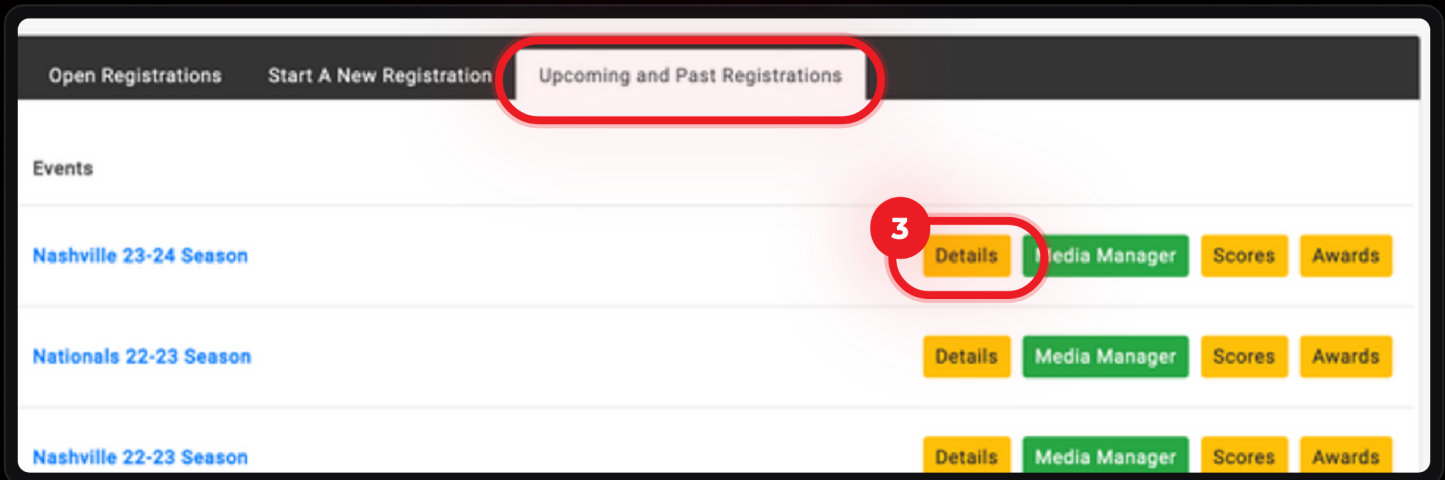
1 Go to www.ASHDance.com and tap **Register Now**.



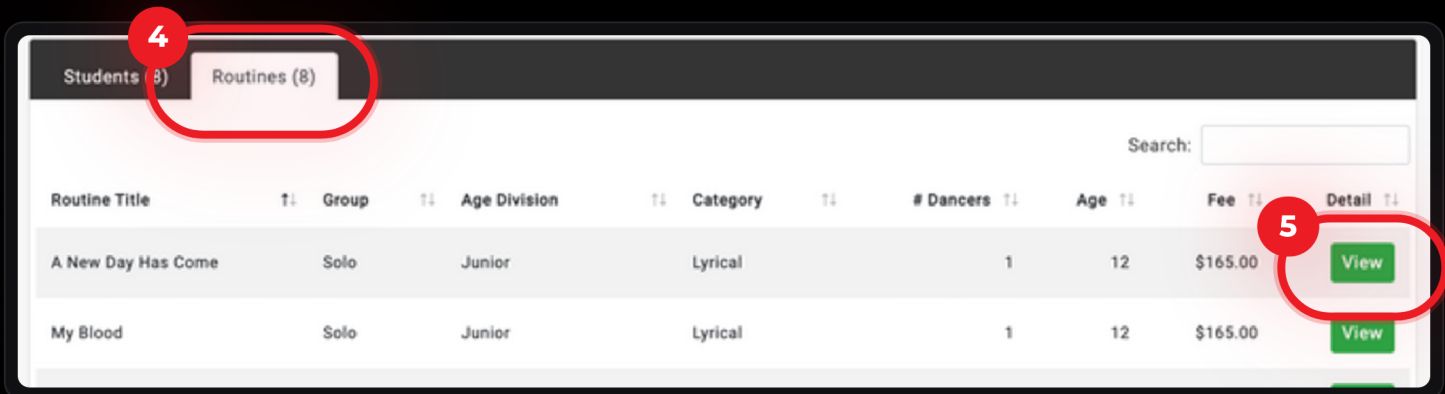
2 Log in to your registration account.

A screenshot of a login form titled 'Please Login'. It has two input fields: 'E-Mail Address *' with the placeholder text 'Your Email', and 'Password *' with the placeholder text 'Your Password'. Below the password field is a blue button labeled 'Login'. A red circle with the number '2' is positioned to the left of the 'Login' button, and a red line connects it to the button.

- 3 Open the **Upcoming and Past Registrations** tab, then tap **Details** on your event.



- 4 Make sure the **Routines** tab is selected.
- 5 Tap **View** next to the routine you want to update.



GOOD TO KNOW

Only the song title can be changed here. For category, group size, or dancer changes, email info@ashproductions.com.

- 6 Tap the current title in **Routine Name** and type the new one.
- 7 Tap **Save**. Repeat for every routine you need to change.

A screenshot of a routine entry form with two red annotations. Annotation 6 is a red circle with the number 6, pointing to a red rounded rectangle that encloses the 'Selection' dropdown menu, which currently displays 'A New Day Has Come'. Annotation 7 is a red circle with the number 7, pointing to a red rounded rectangle that encloses the 'Save' button at the bottom of the form.

Description	Selection
Routine Name:	A New Day Has Come
Category:	Lyrical
Group Size:	Solo
Performers:	1
Age Division:	Junior
Average Age:	12
Extended Time:	
Using Props:	
Enter/Exit Notes:	
Exact Length of Music:	00:02:15
Total Fee:	\$165.00
	Save

BEFORE YOU LEAVE

Double-check spelling – titles print exactly as entered on showcase programs and awards.

Questions? Email info@ashproductions.com or call 855.ASH.Dance.

CHALLENGE. INSPIRE. **TRANSFORM.**